

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No. 2024-274 NP-SVP
 Date: 10 October 2024
 PR No./End-User: 2024-07-1075 (ERPO)

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
						If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.		
1	Document Paper/Shredder	1	unit					
	* Particulars: Shred Size - Cross Cut 4 mm x 40 mm							
	* Max Paper: - at least 25 mm							
	- can shred discs and cards							
	* Waste Container Capacity: - at least 140 liters							
	* Other Requirements: - 24 hours duty without overheating							
	* Warranty: - At least one (1) year warranty for parts and consumables (if applicable)							
	- Lifetime free service of labor and on-site support							
	NOTE - Please see attached Technical Specifications							
	Approved Budget for the Contract: P 100,000.00							



FRANCES GRACE B. SALVADOR

Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider